

# Key Information Document for Freelance Tutors



This document outlines key terms of engagement, including payment, for tutors working with Tutorfox under two models: 1:1 tuition (agency model) and group tuition (employment business model).

If you have any concerns regarding your rights or the terms of your engagement, you can contact the Employment Agency Standards Inspectorate on 020 7215 5000, or seek advice from the Acas helpline on 0300 123 1100 (Monday to Friday, 8am to 6pm).

For further information and support, please contact us at [hello@tutorfox.co.uk](mailto:hello@tutorfox.co.uk)

Category	1:1 Tuition (Employment Agency Model)	Group Tuition (Employment Business Model)
<b>Contract Type</b>	Freelance/self-employed. Tutorfox acts as an employment agency introducing you to clients.	Freelance/self-employed. Tutorfox operates as an employment business, engaging you to deliver structured programmes.
<b>Who Pays You and When</b>	The client (parent) generally pays via Stripe Connect, our chosen third-party payment facilitator. You set your own rate, and Tutorfox adds a 15% fee, which is paid by the client. You receive your full rate. Payment is triggered when you mark the lesson as complete.	Tutorfox pays you directly upon invoice at the end of each month.
<b>Pay Rate</b>	Set by you. No cap or floor is imposed by Tutorfox.	An agreed amount per session for 3 students (minimum group size). Plus an agreed amount per additional student (up to 6 students).
<b>Deductions</b>	None. Tutorfox's platform fee is added to your rate, not deducted from it.	None. You are paid the full agreed session rate.
<b>Holiday Pay</b>	Not applicable. You are not a worker or employee.	Not applicable. You are not a worker or employee.
<b>Supervision/Control</b>	You control your teaching methods and materials. Tutorfox does not supervise or direct your work.	You control your lesson content and delivery style, within safeguarding and programme objectives.
<b>Substitution</b>	You may arrange a substitute tutor, subject to Tutorfox safeguarding approval.	You may arrange a substitute tutor, subject to Tutorfox safeguarding approval.
<b>Client Contact</b>	You communicate directly with the client (parent).	Tutorfox handles all communication with clients and parents.
<b>Min Group Size</b>	Not applicable.	3 students.